

**GRESHAM (CITY SIDE) COMMITTEE**  
**Friday, 24 February 2023**

Minutes of the meeting of the Gresham (City Side) Committee held at Committee Room 2 - 2nd Floor West Wing, Guildhall on Friday, 24 February 2023 at 10.45 am

**Present**

**Members:**

Deputy Christopher Hayward (Chairman)  
Deputy Edward Lord (Deputy Chairman)  
Deputy Keith Bottomley  
Deputy Simon Duckworth (Chief Commoner)  
Alderman Vincent Keaveny  
Wendy Mead  
Alderman Sir Andrew Parmley  
Deputy Nighat Qureishi  
Deputy Dr Giles Shilson  
Deputy Philip Woodhouse

**Officers:**

Greg Moore	- Assistant Town Clerk
Zoe Lewis	- Town Clerk's Department
Francis Connolly	- Department of Community and Children's Services
Lochlan MacDonald	- Department of Community and Children's Services
Marie Rene	- Department of Community and Children's Services

1. **APOLOGIES**

Apologies were received from Tijs Broeke and the Rt. Hon. The Lord Mayor. Deputy Qureishi joined the meeting virtually.

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

3. **MINUTES**

**RESOLVED** – That the public minutes and non-public summary of the meeting held on 30 September 2022 be approved as a correct record.

4. **ALMSHOUSES UPDATE**

The Committee considered a report of the Director of Community and Children's Services providing an update in respect of the Gresham almshouses.

The Chairman advised that matters relating to refurbishment works at the almshouses would be considered in the non-public part of the meeting.

Officers reported that a temporary gardener had been appointed and recruitment for the permanent post was taking place. It was advised that there had been issues with anti-social behaviour problems and work was taking place with the police to address this. Options had been considered and CCTV would be installed. A risk register had been drawn up for the Gresham almshouses, as well as the other almshouses, and social activities, which were curtailed as a result of the pandemic, had now resumed.

A Member asked if the £50 Tesco vouchers given to residents instead of annual hampers had been well received. It was reported that, in a questionnaire, residents had commented that they had not used some of the items in the hampers and therefore supermarket vouchers were more useful. The vouchers had been well received as a result.

It was also asked if security lighting could help to address the anti-social behaviour issues. An officer advised that there had been an attempt to break into the equipment garage and a floodlight was therefore being installed on the garage. Options for further security lighting were being considered, however careful positioning of the lights would be required to prevent light shining in homes.

In response to a Member's question about the risk register, an officer advised that this would be submitted to the next meeting.

**RESOLVED:** That the report be noted.

5. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

6. **ANY BUSINESS THAT THE CHAIRMAN CONSIDERS TO BE URGENT**

The Chairman advised that this was his last meeting as Chairman and that his successor would be appointed at the next meeting.

7. **EXCLUSION OF THE PUBLIC**

**RESOLVED** – That the public be excluded from the meeting for the following items of business below which relate to functions of the Court of Common Council not subject to the provisions of Part VA and Schedule 12A of the Local Government Act 1972 and which it is considered would not be in the best interests of the charity to disclose in a public meeting (engaging similar considerations as under paragraph 3 of Schedule 12A of the 1972 Act).

8. **NON-PUBLIC MINUTES**

**RESOLVED** – That the non-public minutes of the meeting held on 30 September 2022 be approved as a correct record.

Prior to consideration of Item 9, the opportunity was taken to discuss non-public aspects relating to Item 4.

9. **CHARITIES REVIEW**

Members received an update from the Assistant Town Clerk on the progress of this Review.

10. **JOINT GRAND GRESHAM COMMITTEE MATTERS - CITY SIDE CONSIDERATION**

The Committee considered the various items on the agenda for the meeting of the Joint Grand Gresham Committee that day.

11. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no other business.

**The meeting ended at 11.30 am**

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Chairman

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